



## Previous education

Number of years of higher education since your high school diploma :  
 3 years    4 years    5 years    >5 years

Year	Course followed/Degree obtained	Institution & City
2018-2019		
2017-2018		
2016-2017		
2015-2016		

## Language skills

What is your mother tongue ?

IBT TOEFL score (\*\*)

Date of award

The TOEFL score report must be directly sent by ETS Center to ISIPCA (institution code = 2665).

(\*\*) Minimum score required is 85  
 No other test will be accepted

## Possible professional experience or internship

Dates	Name of company	Brief description of your mission and the projects you carried out

## How did you hear about the EFCM (up to 1 option) ?

Home institution

Vocational guidance show

Someone that I trust

Vocational guidance website

Online forum, blog

Facebook

Vocational guidance office

LinkedIn

Another school

Web search engine

Campus France

Alumni

**Your answers to the questions below will be forwarded to the jury. Please, reply to them carefully.**

Family Name :

First Name :

## **Motivation and professional goals**

**Explain in a few lines what you expect from this 2-years course**

(jobs you are looking for, the knowledge of the perfume or cosmetics area, ISIPCA/University of Padova/University of Versailles partnership,...)

**What would be the description of the company you would like to join after your degree ?**

(main activity, area, size, location...)

**What are the activities or job missions you would like to achieve in your future career ?**

**What are the main professional results you obtained in your past experiences and which you are proud of ?**  
(internships, summer jobs, student activities, family life...) **How can they contribute to meet your professional goal ?**

**In conclusion, what is the decisive argument that could convince us of your eligibility to this 2-years program ?**

I, the applicant, hereby certify having accepted the general conditions of application for the EFCM delivered in partnership between ISIPCA, the University of Versailles-Saint-Quentin-en-Yvelines and University of Padova.

I accept the full payment of the balance of the tuition upon receipt of fees invoicing. It is an indispensable condition for the final admission to the 2nd year at University of Padova.

I hereby declare that all the details above are true.

Date (DD/MM/YYYY)

Family name

Firstname

Please sign here your Acrobat and hardcopy

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**Please send your application form to :**

ISIPCA

EFCM Admission Office - Attn. Colette Cazier

34-36 rue du Parc de Clagny

78000 Versailles - FRANCE

**You need also to forward your entire application form at our online platform.**

<https://formation.cci-paris-idf.fr/ISIPCA/index.php/preinscription/>

# Admission procedure

(document to be kept by the student)

## Academic Requirements

This programme is opened to students (with no age limit) who can certify they have 180 credits plus a Bachelor's degree in Science majoring either in:

- Chemistry
- Biochemistry
- Biology
- Biotechnology
- Physico-Chemistry
- Pharmacy
- Any equivalent diploma accepted by both Universities (University of Versailles Saint-Quentin and Padova)

Students who can certify **180 credits** (ECTS: European Credits Transfer System) **plus** a **Bachelor's degree in Science** will be eligible **both** to the **MBM** master (delivered by the University of Padova) and to the **EFCM** degree (delivered by the University of Versailles).

Students who can certify **180 credits** (ECTS) **without** a **Bachelor's degree in Science** will be eligible to the **EFCM** degree and will be entitled to receive a Professional certificate delivered by the University of Padova.

**Applicants must be absolutely fluent in English (TOEFL IBT 85)**

## School fees

The overall amount of the school fees for the 2-years studies is €21,000.

- €200 non refundable to cover the application
- €11,700 in June 2019
- €9,100 in June 2020

The school fees include :

- Specific equipment used during the courses,
- A part of the pedagogical trip and company visits expenses throughout the year,
- Registration fees at the University of Versailles-Saint-Quentin-en-Yvelines and Padova.

A French course is offered as an option. It is organized during the first semester.

## Returning application files

To cover the application examination fee, **a payment of €200, non refundable, must be done online.**

Process online at <https://www.isipca.fr/formations/formation-initiale/european-fragrance-cosmetic-master-efcm>

**No application file will be examined before receiving the online payment.**

### **Documents that must be attached to the fully completed application form**

These documents are a core part of the application file, to which they must be attached.

**Incomplete applications will not be examined.**

- detailed content of your current course or diploma supplement
- copies of each degree awarded and the corresponding transcripts in English by a certified translator
- TOEFL certificate indicating the applicant's level of English
- motivation letter on one page
- recent and detailed resume
- reference letter (academic, professional or both)
- copy of passport
- 1 identity photo

Please note that before coming to France, NON E.U. students should contact their Italian Consulates in order to obtain a document called "Dichiarazione di Valore". This document is mandatory to get registered at the University of Padova; it confirms that students degrees are equivalent to Italian degrees.

**The full application file must be sent by postal mail AND online platform**

## **Selection**

The application file **MUST BE SENT TO ISIPCA**

The file must be completely filled out, **dated and signed**.

The applicant will receive a letter to acknowledge receipt of the application file and the online payment (200 €) by ISIPCA.

**There are 3 selection periods:**

- **The 1<sup>st</sup> selection period ends the 29th of March 2019**. The applicants will receive an email confirmation **the 26th of April 2019**

- **The 2<sup>nd</sup> selection period ends the 30th of April 2019**. The applicants will receive an email confirmation **the 31st of May 2019**

- **The 3<sup>rd</sup> selection period ends the 31st of May 2019**. The applicants will receive an email confirmation **the 21st of June 2019**

Late applications received in June or July will be examined according to available places left

We advice you to apply from the beginning of March 2019 for visa demands. The 2<sup>nd</sup> and 3<sup>rd</sup> selection periods will depend on available places left.

A face-to-face interview or video-conference may be organized to clarify the professional goal description when necessary.

**Final admission to EFCM depends on application file, required diplomas, level of English language, motivation, professional experience, precise description of the professional goal, as well as the number of places.**

If the applicant is selected, the final admission will be confirmed when ISIPCA receive the official diploma, the transcripts and the payment of the first installment of the school fees (€11,700).

The first part of the tuition fee (€11,700) is due **upon reception of the admission letter** (2 weeks after reception of the letter at the latest).

For the second year, the balance of the tuition fees (€9,100) is due to ISIPCA upon reception of the invoice and before arrival in Padova.

Once you confirm your registration, you will have to pay €90 yearly for the CVEC (Contribution Vie Etudiant et de Campus). This administrative fee is compulsory for all undergraduate, graduate and PhD students. Please refer to the University of Versailles Saint-Quentin-en-Yvelines (UVSQ) for all information and paiement of this fee.

## **Cancellation and Refund Policy**

For any resignation between admission and 15 July, only 90% of the first part of the tuition fees will be refunded. For any resignation between 15 July and the beginning of the course, only 50% of the first part of the tuition fees will be refunded. For any resignation after the beginning of the course, nothing will be refunded.

## **Contact:**

- For registration: **Colette CAZIER** - ccazier@isipca.fr

- For teaching: **Katia BOOTH-FAVARCQ** - kboothfavarcq@isipca.fr