

Course organised in partnership with



34-36 rue du Parc de Clagny 78000 VERSAILLES - FRANCE
Tel: 01 39 23 70 00
www.isipca.fr

une école de la



49 avenue des Genottes
95000 CERGY - FRANCE
Tel: 01 30 75 62 50
www.ebi-edu.com

2020/2021

APPLICATION FORM

Management des Affaires Réglementaires des Parfums et Cosmétiques

Regulatory Affairs Management of Perfums and Cosmetics

Personal information

Ms Family name (*) First Name (*)
Mr
Date of Birth (DD/MM/YYYY)
Country of birth(*) City of birth (*)
Nationality : French European Non European Dual nationality :

(*) Data as they appear on passport

Correspondence address

Town Postal Code
Address Country
Phone No. Mobile No.
E-mail Skype contact
Representative : Mr Mrs Father Mother Other
Family name (*) First Name (*)
Profession
Address (if different)
Town Postal Code Country
Phone No. E-mail

Current situation

Student Working
Current diploma Institution
Address
Town Postal Code Country

For students graduating in 2019, please carefully give detailed information and analytical description of your diploma :

Name of the diploma Name of the university/institution
Address
Town Postal Code Country
Website
Head or Secretary of Department:
Phone No. E-mail

The application file must be sent with a certificate of registration for all University diplomas you have received. Please, let us know if you will be graduating this year, so that our Selection Panel Jury may take that into consideration.

Studies

Academic year	Course	Institution
2019-2020		
2018-2019		
2017-2018		
2016-2017		

Professional experience including internships

Dates / Duration	Position / Responsibilities	Company

How did you find out about the course? (up to 1 option)

Home institution

Careers/course website

Information/careers centre

Search engine

Careers fair

Online forum, blog

Alumni

LinkedIn

Recommendation from a family member/friend

Facebook

Campus France

Another graduate school

Your answers to the following questions will be forwarded to the members of the selection panel if you are selected for an individual interview. Please answer carefully.

Surname / First name:

Description of your professional project

In a few lines, describe your professional project.

In a few lines, outline the reasons why you would like to take this course.
(jobs sought, knowledge of the industry/graduate school, etc.)

What kind of companies would you like to work for during your end-of-course internship?
(business sector, size, geographical location, etc.)

What activities or responsibilities would you like to undertake during your internship?

What results have you achieved in your past experience that you are proud of and which could be an asset to your future employer? *(experience from internships, summer jobs, groups, school, family life, etc.)*

Additional information

Which Office tools are you able to use? *(List each one, specifying your level)*

Have you applied to any other courses? *(If so, which ones?)*

I hereby certify that I have read the general terms and conditions for registration.
I declare on my word of honour that all of the above information is accurate.

Date (DD/MM/YYYY)

Family name

Firstname

Please sign here your Acrobat and hardcopy

Important reminder

This application form, together with the supporting documents requested, must be returned to:
ISIPCA - 36 rue du Parc de Clagny - 78000 VERSAILLES

It must also be submitted in full via our online platform.
<https://formations.cci-paris-idf.fr/PML/index.php/preinscription/>

General terms and conditions and Admissions procedure

(section to be retained by the applicant)

Required qualifications

To be eligible for the Specialised Master's® in safety and international regulation for fragrances and cosmetics, applicants must have one of the following postgraduate qualifications:

- Engineering degree
- Pharmacy, medicine or veterinary medicine degree
- Any university degree at 2-years Master's level or equivalent (in life sciences or chemistry)
- Any other qualification deemed to be of an equivalent level by the selection panel composed of representatives from EBI and ISIPCA
- A 1-year Master's degree or equivalent, with 3 years' meaningful (in-house) professional experience in the sector

Submission of applications

Applications shall be submitted through completion of this form.

The application form must be signed and dated in its entirety (to be opened, completed and saved exclusively in Adobe Acrobat Reader).

Application forms must be submitted as an attached document via the interface:
<https://formation.cci-paris-idf.fr/ISIPCA/script/public/pubPreinscriptionNetForm.php>

Application forms must also be sent via post to: ISIPCA 34 rue du Parc de Clagny 78000 Versailles

The supporting documents listed in the box below must be included in both the electronic application and the postal application.

The qualification required for admission must be obtained in full prior to the course start date; however, please do not wait until the qualification has been received before submitting the form.

Forms will be selected as soon as full applications have been received (electronic and postal versions). The first interview sessions will begin in March.

Course fees: contact us

Supporting documents which must be included with the files (electronic and postal versions)

The duly completed application form must be submitted to us together with the following supporting documents:

- recto-verso copy of national ID card or passport,
 - copy of qualifications obtained,
 - copy of grade transcripts,
 - recommendation letter,
 - CV with photo,
 - letter of motivation,
 - non-refundable registration fees: €200 - No application will be examined before receiving the online payment
- NB: you may use your smartphone and a dedicated application to scan your documents

Please note: for international applicants, any documents in a foreign language must be translated into French by a sworn translator.

Applicants on further vocational training courses

Employees and job seekers of French nationality and aged over 26 may submit their application under the further vocational training scheme.

In order to do so, they must return the present registration form, duly completed and signed, which must be accompanied by the following documents: photocopies of qualifications, a CV, a letter of motivation, a letter of company approval for employees or a Pôle Emploi certificate for job seekers.

International applicants

International applicants legally residing and working in their respective territories may submit an application.

The application form, duly completed, signed and accompanied by the above supporting documents, must be returned to ISIPCA. In addition, these applicants must also provide the following documents:

- a photocopy of the documents certifying the lawful residence and employment status, which must be valid for the entire duration of the course,
- a certificate attesting knowledge of the French language (French Knowledge Test for Preliminary Admission Application (TCF pour la DAP))

All documents in a foreign language must be translated into French by a sworn translator.

Admission procedure

Admissibility for the Specialised Master's® in safety and international regulation for fragrances and cosmetics is contingent on the required level of education, the examination of the application form, the results of the interview and the number of posts available.

Candidates are selected by means of a number of steps:

- Examination of the application form upon receipt
- Invitation to a motivation interview before a selection panel composed of leading academics from EBI and ISIPCA.

Applicants selected on the basis of their application form will receive an email inviting them to interview. Following this interview the members of the selection panel will draw the list of admissible applicants.

Please note: To ensure your file is processed correctly, DO NOT WAIT until you have received confirmation that you have obtained the qualification required before returning your application form.

Contacts:

- Sylvie TOULGOAT - stoulgoat@isipca.fr
- Colette CAZIER - ccazier@isipca.fr