

Academic qualifications

Year	Course followed	Institution
2011-2012		
2010-2011		
2009-2010		
2008-2009		

If English is not your native language, **provide IBT TOEFL score.**

No other test will be accepted. The TOEFL score report should be directly sent by ETS Center to ISIPCA.

Other languages (level) _____

Possible professional experience or internship

Dates of employment	Name of employer	Brief description of work and responsibilities

How did you hear about the EFCM Master ?

- | | | |
|---|--------------------------------------|--|
| <input type="checkbox"/> ISIPCA | <input type="checkbox"/> UVSQ | <input type="checkbox"/> Padova |
| <input type="checkbox"/> Student fairs or open days | <input type="checkbox"/> Advertising | <input type="checkbox"/> Radio/TV |
| <input type="checkbox"/> Your college or university | <input type="checkbox"/> Internet | <input type="checkbox"/> Press release |
| <input type="checkbox"/> Relationships | <input type="checkbox"/> Company | <input type="checkbox"/> Others |

Your answers to the questions below will be forwarded to the jury. Please, reply to them carefully in black ink.

Family Name : _____

First Name : _____

Professional goals description :

Explain in a few lines the reasons why you wish to attend this course?

(jobs you are looking for, the knowledge of the perfume or cosmetic area, ISIPCA/UVSQ/Padova partnership,...)

What would be the description of the company you would like to join after your diploma?

(main activity, area, size, location,...)

What are the activities or job missions you would like to achieve in your future career?

What are the main professional results you obtained in your past experiences and of which you are proud of?
(internships, summer jobs, student activities, family life,...) How can they contribute to meet your professional goal?

I hereby undersigned _____ certify having accepted the general conditions of application for EFCM delivered in partnership between Groupe ISIPCA and the University of Versailles/Saint-Quentin-en-Yvelines. I hereby declare that all the details above are true. You will find here enclosed a 200 € cheque with CCIV-ISIPCA being the receiver on (name of the bank) _____ number (cheque number) _____

Place _____ , date _____

Signature of applicant

Very important
The application file, together with the 200 € cheque and the requested documents
must be sent to Mrs Pascale QUEFELEC, pquefelec@isipca.fr
Groupe ISIPCA, 36 rue du Parc de Clagny 78000 VERSAILLES France
Between January 2012 and 30 May 2012 at the latest.

Admission procedure

(document to be kept by the student)

Academic Requirements

This programme is opened to students (with no age limit) who can certify they have 180 credits plus a Bachelor's degree in Science majoring either in:

- Chemistry
- Biochemistry
- Biology
- Biotechnology
- Physico-Chemistry
- Pharmacy
- Any equivalent diploma accepted by both Universities (University of Versailles Saint-Quentin and Padova)

Students who can certify **180 credits** (ECTS: European Credits Transfer System) **plus** a **Bachelor's degree in Science** will be eligible **both** to the **MBM** master (delivered by the University of Padova) and to the **EFCM** master (delivered by the University of Versailles).

Students who can certify **180 credits** (ECTS) **without** a **Bachelor's degree in Science** will be eligible to the **EFCM** master and will be entitled to receive a Professional certificate delivered by the University of Padova.

Applicants must be absolutely fluent in English (TOEFL IBT 90)

School fees

The overall amount of the school fees for the 2-year studies is 19.600 euros.

The school fees include:

- Specific equipment used during the courses,
- Copies of teaching documents,
- A part of the pedagogical trip and company visits expenses throughout the year,
- Registration fees at the University of Versailles/Saint-Quentin-en-Yvelines and Padova.

A French course is offered as an option. It will be organized during the first semester.

Documents to be enclosed with the application file

The application file must be sent together with the following documents:

- Detailed content of your current course
- Certified copies of the official diplomas and transcripts of the past year, plus the transcripts of the current year
- TOEFL score must be submitted with the application file. The score requested is IBT 90 (no other test will be accepted)
- Motivation letter on one page
- Description of your professional goal (see page? at the end of this application file)
- Resume
- Reference letter (academic, from employer or both)
- Copy of passport
- 4 identity photos
- 200 euros deposit cheque made out to CCIV-ISIPCA
- Letter from the bank, sponsor or family certifying the payment of the school fees

Please note that before coming to France, NON E.U. students should contact their Italian Consulates in order to obtain a document called "Dichiarazione di Valore". This document is mandatory to get registered at the University of Padova; it confirms that students' degrees are equivalent to Italian degrees.

The application file must be dated and signed.

Selection

The application file **MUST BE SENT TO GROUPE ISIPCA BETWEEN DECEMBER 2011 AND 31 MAY 2012 AT THE LATEST**

The applicant must fill in, sign and date the said application file and send it together with a cheque for 200 euros as a deposit. The cheque must be made out to CCIV-ISIPCA.

The applicant will receive a letter to acknowledge receipt of the application file by ISIPCA.

The first selection period is set during the first week of April and applicants will receive an eligibility letter during the first week of May. **The second selection period** (according to the number of vacancies) will occur during the **first week of June** and the eligibility letter will be sent during the first week of July.

A face-to-face interview may be organized when possible or video-conference to clarify the professional goal description when necessary.

Final admission to EFCM depends on application file, required diplomas, level of English language, motivation, professional experience, precise description of the professional goal, as well as the number of places.

If the applicant is selected, the final admission will be confirmed when ISIPCA receive the official diploma, the transcripts and the payment of the first installment of the school fees (3.600 euros), at the latest in July.

The 200 euros deposit will be deducted from the school fees if the applicant is selected and joins the course.

The deposit will be refunded if the applicant is not accepted by the jury.

If an applicant selected by the jury resigns, the deposit will not be refunded.

The first part of the tuition fee (3 600 euros) is due **upon reception of the admission letter** (2 weeks after reception of the letter at the latest).

For any resignation between admission and 30 August, only 90% of the first part of the tuition fees will be refunded. For any resignation between 30 August and the beginning of the course, only 50% of the first part of the tuition fees will be refunded. For any resignation after the beginning of the course, nothing will be refunded.

The second part of the tuition fee (7000€) is due upon arrival at ISIPCA (early October).

For the second year, the balance of the tuition fees is due to ISIPCA upon arrival in Padova.

Health Insurance

E.U. students must provide the European Health Insurance Card.

Non-E.U. students less than 28 years old must pay for the French Health Insurance system to be registered at the University of Versailles/Saint-Quentin-en-Yvelines. It amounts to approximately 205 euros payable each of the 2 years, plus around 95 euros for complementary cover (around 27 euros for the third party and repatriation insurances for the mandatory internship). This will be paid upon arrival, in registering with the University of Versailles.

Non-E.U. students over 28 years old must provide their personal health insurance certificate.

The EFCM course will start on Monday 8 October 2012